



A

|  | Date: | Reason for change: | Author: |
|--|-------|--------------------|---------|
|  |       |                    |         |
|  |       |                    |         |

The Animals (Scientific Procedures) Act 1986 (ASPA) regulates procedures that are carried out on protected animals for scientific Purpose

The purpose of this Standard Operating Procedure (SOP) is to detail the process for the initial application and renewal of Project Licences at the University of Sussex. The PI must have a Project Licence (PPL) to conduct research involving animals under Home Office (ASPA) legislation.

\_\_\_\_\_ PPL                      Personal Project License

|       |                                       |
|-------|---------------------------------------|
|       | Application Review Group              |
| HOLC  | Home Office Liaison Contact           |
| PI    | Principal Investigator                |
| NACWO | Named Animal Care and Welfare Officer |
| NVS   | Named Veterinary Surgeon              |

- The PI should first contact the Home Office Liaison contact (HOLC) to begin their online application using the Animals in Science Procedures e-Licensing (ASPeL) system.

- The PI should develop their PPL application with the NVS and NACWO prior to submitting the application to the ARG for ethical review.
-