



Research Degree Registration Extension

Before completing this application form, please read the following notes:

1. Extensions up to a maximum of one year are permitted for both full-time and part-time students. The request must be made in multiples of 3 months (minimum 3 months, maximum 12 months) and approved by both the supervisor and the Director of Doctoral Studies.
2. **Students will need to pay a fee of £125 for their first extension, in addition to the tuition fee.**
3. If a student has already had the maximum permitted amount of extension, in exceptional circumstances a further period of extension may be approved by the Dean of the Doctoral School. To request an exceptional *pe* *Exceptional Circumstances Extension Request* at the following link: <https://www.sussex.ac.uk/rsao/forms/>.
4. If you are in receipt of a Federal Direct Loan, this request may have an impact on your funds. Please seek advice from the Financial Aid Office before proceeding (usfinancialaid@sussex.ac.uk)

SECTION A – To be completed by the student

Name	:	Reg. No.	:
School	:	Mode of attendance	:
Degree Programme	:		
Correspondence Address (PLEASE TYPE OR PRINT CLEARLY)	:		
Previous Extension Granted	:		
Reason for Extension Request	:		
Are you an overseas student on a course requiring ATAS clearance?	☐ Yes ☐ No		

Funding Status:

- ☐ Self-funded ☐ Student Loan (SFE) ☐ UKRI/Research Council Funded

Please check one box:
(please note if a box is not
check.4 reBis requ-9(es)-3(t)]T

Length of extension requested:

☐ 3 months

☐ 6 months

☐ 9 months

☐ 12 months

Signed :

Date :