

Section Two, G: Academic Appeals

PART A - General Information about Academic Appeals	3
1. Introduction and Scope	3
2. General Information about Academic Appeals	3
3. Advice on the Appeals Process for Students	4
PART B – Academic Appeals Process – General Information	4
4. Steps of the Academic Appeals Process	4
5. Deadlines for Submitting Academic Appeals	5
6. Timeframes for Processing Academic Appeals	5
7. Informal Resolution	6
PART C – Formal Stages of the Academic Appeals Process	6
8. Important Note on Evidence for a Formal Appeal or an Appeal Review Request	6
9. Formal Appeal	7
10. Grounds for Making a Formal Appeal	7
11. Technical Conditions for the Submission of a Formal Appeal or an Appeal Review Request	8
12. Processing of Formal Appeals by the Appeals Office	8
13. Investigation of the Formal Appeal	9
14. Formal Appeal Outcomes	9
15. Reasons for Rejecting the Formal Appeal	10
16. Request for an Appeal Outcome Review (review of the decision made at Formal Appeal Stage)	10
17. Grounds for Requesting an Appeal Outcome Review	11
18. Submission of an Appeal Outcome Review – Technical Conditions	11
19. The Academic Appeals Panel	11
PART D – Outcomes of Appeals Reviews	12
20. Issuing of Outcomes	12
Appendix 1: Appeal Grounds against a Decision of the Progression and Award Board (Examination Board) for taught students	13
1. Introduction and Scope	13
2. Informal Resolution	13
3. Grounds for Academic Appeal at the Formal Appeal stage	13

Appendix 2: Appeal Grounds Against the Decision of a School Student Progress Committee	15
1. Introduction and Scope	15
2. Informal Resolution.....	15
4. Continuation of Studies During the appeals process.....	16
Appendix 3: Appeal Grounds against the Decision of an Academic Misconduct Panel (taught students).....	17
1. Introduction and Scope	17
2. Informal Resolution.....	17
3. Grounds for Academic Appeal at the Formal Appeal Stage.....	17
Appendix 4: Appeal Grounds Against a progression or award decision by the School Doctoral Studies Committee or Research Degrees Progression and Award Board for Master of Philosophy or Doctor of Philosophy postgraduate researchers	19
1. Introduction and Scope	19
2. Informal Resolution.....	19
3. Grounds for Appeal.....	19
4. Not Grounds for Appeal.....	20
Appendix 5 Appeal Grounds Against a progression or award decision by the School Doctoral Studies Committee or the Professional Doctorate Examination Board Doctor of Education or Doctor of Social Work postgraduate researchers	21
1. Introduction and Scope	21
2. Informal Resolution.....	21
3. Grounds for Appeals at the Formal Stage.....	21
4. Not Grounds for Appeal.....	22
Appendix 6 Examination Board at a Partner institution (Appeals_Outcome Review only).....	23
	8

5. Deadlines for Submitting Academic Appeals

can be submitted at any time, but within a maximum
of 10 University working days

10 a (p) 6 .6 (i) 2.6T2 1 Tfng109 (y) 10. deadlines

3 calendar months

7. Informal Resolution

PART C – Formal Stages of the Academic Appeals Process

8. Important Note on Evidence for a Formal Appeal or an Appeal Review Request

9. Formal Appeal

13. Investigation of the Formal Appeal

14. Formal Appeal Outcomes

15. Reasons for Rejecting the Formal Appeal

16. Request for an Appeal Outcome Review (review of the decision made at Formal Appeal Stage)

10 University working days

17. Grounds for Requesting an Appeal Outcome Review

18. Submission o (e-6.5 (an)-10.3 ()10i)2. (ugg.3 .6 (he) Tc 0 Twbf w)2.6a-6.6 (al)2.6 ((i)2.6 (de)10.6 tEMC nad6d[5

Ground b): procedural irregularity or error:

and/or

Ground c): Prejudice or Bias:

4. Continuation of Studies During the appeals process

Appendix 3: Appeal Grounds against the Decision of an Academic Misconduct Panel (taught students)

1. Introduction and Scope



2. Informal Resolution

3. Grounds for Academic Appeal at the Formal Appeal Stage

Ground b): procedural irregularity or error:

and/or

Ground c): Prejudice or Bias:

Appendix 5 Appeal Grounds Against a progression or award decision by the School Doctoral Studies Committee or the Professional Doctorate Examination Board Doctor of Education or Doctor of Social Work postgraduate researchers

1. Introduction and Scope

Doctor of Education or Doctor of Social Work

2. Informal Resolution

and/or

Ground c): Prejudice or Bias:

4. Not Grounds for Appeal

Appendix 6: Examination Board at a Partner institution (Appeals Outcome Review only)

Review / Contacts / References	