

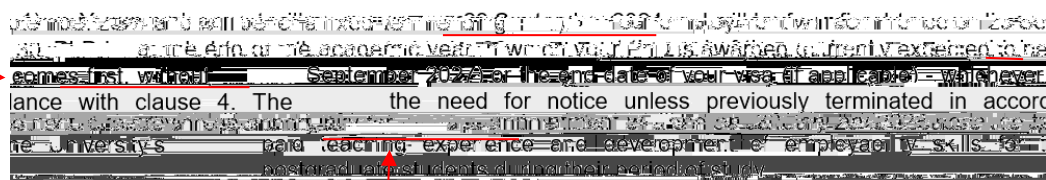
As a Doctoral Tutor you will receive an overarching contract which will be valid for the length of your PhD and to the end of that academic year, or to the end date of your Visa, whichever is shortest. This contract will mean **HæCH ØZM ÇEJ Ç ?ZTHZEÇU ÓMHZE ÇU I ØZM TÇU HJ ZΓJEJ I ÓMHZE ÞZE** within the span of your contract. The start date stated on your contract will be the date you are **Jη*JTTHJ I HZ YHCEH ØZME EEYH " ΓJE Zη I ZE** ØZM ÚMYH UZH ÞZE **HJηZEJ HæJ I ÇHJ YHCHJ I ZU ØZME** contract. " **UTJ ØZM EJTJRÚJ ØZME ZÚJEÇETæRÚØ T ZUHEÇTH ØZM ÞRÚ HæJU EJTJRÚJ ÇU " ΓJE Zη I ZE ηZE** **JÇTæ ÇYYRØUJ I ÞZE " JE HJE Ú ØZM ÞRÚ UJJ I HZ ÇTTJ "H HZHæ HæJ RUPHRCU ZÚJEÇETæRÚØ T ZUHEÇTH and** **JÇTæ YMHYJ MÚH " ΓJE Zη I ZE RÚ ZEJ JE HZ HJ " ÇR I**

ÄÇØ I ÇØ RY HæJ ÜCYH ÞZEæRÚØ I ÇØ Zη JÇTæ Ú ZUHæ

ØZME T ZUHEÇTH Jη*æRÚJ I

Start date of DT
appointment

Expected PhD
end date



End date of contract.

ØZM ÇEJ JUPHÚJ I HZ ÞZE ÇY Ç HMHZE MUHRU HæJ JÚ I Zη HæJ ÇTÇJ J Ú R T ØJÇE

3) Your continuous service will start on 23 September 2024.

7) You will be paid in accordance with Grade 6, Point 1 of the University's single pay spine, which is £22,882.00 per annum on a pro-rata basis for the hours worked during a Teaching Period.

cZÞ HZ ÇTTJ "H ØZME T ZUHEÇTH

If you are a **new** employee - ðou must return all **New Starter forms** to

cÇÇ I ÚRÚ HMHZEY YMYYJη ÇT M as your acceptance. ØZM ÞRÚ ÇUYZ UJJ I HZ ÇTTJ "H ØZME " ΓJE Zη I ZE "ÚÇYJ YJJ "ÇØJ 4.)

ÄJÇYJ UZHJ η your appointment start date is after the **Payroll cut-ZΓ I ÇHJ** you will not **ÇMHZ Ú ÇHR TÇUØ HJ " ÇR I ZU HæJ ÜCYH ÞZEæRÚØ I ÇØ Zη HæCH Ú ZUHæ UØ Ú ZUPJY ZÞJ I HZ ØZM ηZE HæCH** month would be paid with the following month's salary.

If you are an **existing** employee –

your Offer of Work

" UṬĪ ŌZM EJĪJĠRŪJ ŌZME ZΓJĒ ŌZM PRŪ R Ū ŪJĲ RCHJŮ EJĪJĠRŪJ Ć YJ " ČEČHJ J Ū ČRŮ ηEZ Ū ~RĪEZ'YZηH ÄZβJĒ
Automate. This email gives you the option to accept the contract. The email will state the " ΓJĒ
ID to help you with Ū MÜHR " ŪJ " ΓJĒY žη î ZEt

[illegible]

ÄiJčYJ JIYMEJ HœCH θZM “EJYY Submit’. Failure to do so will result in you not getting paid.

Further information

ÔŽĚ ĨČŮ EUJ ŰŽEĬ RŮnŽĚ Ű ČHRŽŮ ČHŽMH HœĬ HMHŽĚ “Ež ĨĴYY ŽŮ HœĬ [Tutor hub](#).

fŋ 0ZM HJŋJŋJ HœĈH HœJ œZMEY YMŋ Ũ RHJŋJ | ŋZE 0ZM ĈEJ RŮJZEJŋŋH "ũJĈYJ JZŮĈŋH 0ZME YJœZŮ 0ZM JĈŮEŮ | HœJ JZEJŋŋH JZŮĈŋH | JHĈRŮY œJĈEJ Tutor contacts.

fŋ 0ZM æčŮĴ č · MĴYHRZŮ EĴŮČE ĴRŮŮ 0ZME ĴZŮHEČĴH ŐEČĴĴ ČŮ ĩ ĴæĴĴtYĴHĴ *ŮĴčYĴĴZŮHEČĴH
æEČĴ ŮŮRŮ HMHŽEY YMYYĴĴ čĴ MŮ

ôžM ĨčU EUJ čU'YβĴĚ'Y Hž ηMEHœĴĚ · MĴ'YHRžU'Y žU [Tutor FAQs](#).