

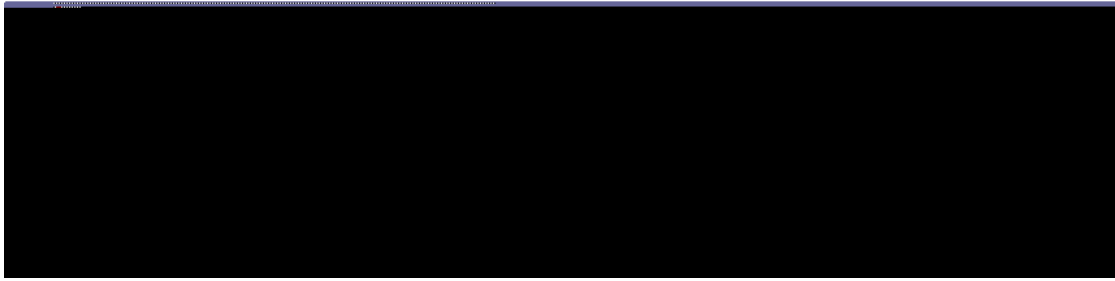


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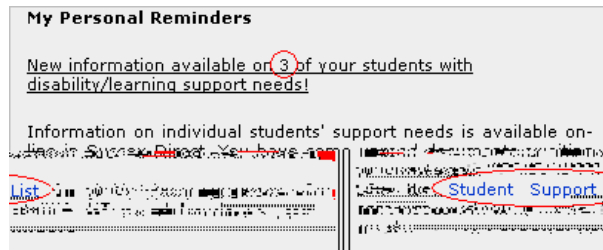


Chris Smith is shown as having 3 students out of her 10 support students, for whom she has not read the documents. Only + saffron students are included in this number.

Academic Staff Reminder

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Tutors, Convenors, and Academic Advisors who have any Student Support documents *that need reading*, will be notified in their My Personal Reminders section on the front page of Sussex Direct (The first page they see once they have logged in). So there will only be a reminder here if there are any newly uploaded documents for + saffron students.



Clicking on the Student Support List link marked above will take Chris Smith to her Student Support List where she will be able to view unread documents. The Student Support List is also available from the Teaching tab, as shown below.

Teaching Pages

d n o i

The Student Support List is the clearest way for academic staff to find out about their support students. Academic staff access their Student Support List via the Teaching tab.

Student Support List for Chris Smith								Help
Term: Autumn		Year: 07/08						
Student	Docs	Programme	Year	Courses	Roles	Notes		
+ Castle, Louise	New!	BA Philosophy	2	• American Philosophy Experience	• Assessment convenor • Tutor	exam arrangements		
		• African American Art History II		• Tutor				
+ Mattress, Jane P	New!	BA History	3	• American Philosophy Experience	• Tutor			
							exam arrangements	
+ Masterkind, Jules		1 BA American Studies and History	2		• Academic Advisor			
+ Splinter, Algie B		2 BA American Studies	3	• American Philosophy Experience	• Tutor	exam arrangements		
records							Total: 5	
<p>+ IMPORTANT: Student support documents are now available via Sussex Direct. Choose the Student Support List option from the Teaching menu.</p> <p>- IMPORTANT: This student has dyslexia/dyspraxia. As your department has undertaken to meet all the standard additional support needs for this group of disabled students there is no requirement for you to access the specific recommendations in this case.</p>								

In the Student Support List, shown above, students with documents which academic staff

Shown below, Chris Smith has two support students in her Autumn Seminar 1 teaching group.

Student List for American Philosophy Experience (Y3456): Chris Smith				
Programme	Attended	Submitted	Tutorial Reports	Student
BA American Studies	4 of 4	0 of 0	0 of 0	Lakelooker, Farbie L
BA Philosophy	1 of 4	0 of 0	0 of 0	+ Mattress, Jane P P
BA Philosophy	3 of 4	0 of 0	0 of 0	Pricey, Rich
BA English	3 of 4	0 of 0	0 of 0	Singham, Tal
BA American Studies	1 of 4	0 of 0	0 of 0	- Splinter, Algie B
BA American Studies	4 of 4	0 of 0	0 of 0	Titmarsh, Alan X
BA American Studies	1 of 4	0 of 0	0 of 0	Universe, Mighty J
Total: 7 records				

Documents are now available via Sussex Direct. Choose them in the Teaching menu.

dyslexia/dyspraxia. As your department has undertaken to meet support needs for this group of disabled students there is no need to record the specific recommendations in this case.

+ IMPORTANT: Student support documents are now available via Sussex Direct. Choose them in the Teaching menu.

- IMPORTANT: This student has dyslexia/dyspraxia. As your department has undertaken to meet support needs for this group of disabled students there is no need to record the specific recommendations in this case.

Academic staff can also access a support student's documents by clicking on their name in these student lists. This takes them to the student's Personal Details page as below.

Student taking American Philosophy Experience (Y3456): Mr Algie Splinter

Student Support information [now available here](#) or contact your Student Services Coordinator

Name: Mr Algie Splinter
Email: abs23@sussex.ac.uk
Reg Number: 20501234
Degree: BA American Studies

Dr-Dougal Splinter

Person Code: 20501234

The system has notified you that you have been flagged as a support student. This means that your department has undertaken to meet support needs for this group of disabled students. There is no need to record the specific recommendations in this case.

Clicking the [now available here](#) link takes them to the Student Support Documents table, as accessed from the Student Support List (shown above in the Student Support List section). In this case, the student shown is flagged with **- green** so reading their support documents is optional and the system will not record that this has been done.